

Admn(NAA)/P&M/81/2019
Government of India
Ministry of Finance, Department of Revenue
NATIONAL ANTI-PROFITEERING AUTHORITY

6th Floor, Tower-1, Jeevan Bharti Building
Connaught Place, New Delhi-110001
Dated November 25, 2020

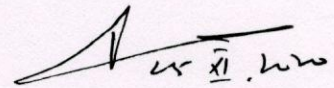
VACANCY CIRCULAR

Subject:- Engagement of One Legal Consultant (Retired Govt. Servants) in the National Anti-profiteering Authority (NAA)- reg.

National Anti-profiteering Authority (NAA) in exercise of the powers conferred on it by Section 171 of the CGST Act, 2017 and Para 11 of the 'Guidelines for empanelment of advocates/law firms for representing and assisting National Anti-Profiteering Authority (NAA) and the Director General of Anti-Profiteering (DGAP) before various Courts/Tribunals etc.' dated 23.07.2020, issued by the Authority, invites application from retired Joint Secretaries and equivalent rank officers for appointment to the post of Legal Consultant (one post) on contract basis.

The engagement would initially be for a period of one year from the date of engagement. It may be extended one year at a time subject to the extension of the tenure of the Authority and eligibility criteria mentioned in Annexure-I to this circular and satisfactory performance of the consultant. The engagement can be terminated any time if the post is required no more or if the performance of the consultant is not found satisfactory. The eligibility criteria and terms and conditions of engagement are given in Annexure-I.

Duly filled in application forms may be sent to NAA by 15th December, 2020 5:30 PM at secretary.naa@gov.in.



(A.K. Goel)

Secretary, NAA

Tel: 011-21400650

Terms of Reference for engagement Legal Consultant

1.	Name of the post	Legal Consultant
2.	Number of the post	One
3.	Essential Qualifications	<ul style="list-style-type: none"> • A professional degree in law (L.Lb. or equivalent) from a recognized University. • Retired Govt. employee of JS and equivalent rank having general expertise in Central and State indirect taxation laws, including GST and legal matters and with specialized experience of at least two years in handling anti-profiteering related work.
4.	Scope of work	<ul style="list-style-type: none"> • To provide assistance primarily involving legal issues to the Authority. • Perform such other work of a legal nature as may be entrusted from time to time. • Monitor, advice and guide the Authority in the pending court cases. • To help monitor implementation of judgments given by the Court(s). • Liaison with Govt. lawyers handling the cases and various Departments under various Ministries.
5.	Period of engagement	The period of engagement will be for a period of one year which may be extended one year at a time subject to the extension of the tenure of the Authority; age limit described in Para 7 below and satisfactory performance of the consultant.
6.	Period of contract	The appointment on the above post will be purely on contract basis initially for a period of one year, further extendable subject to satisfactory performance and requirement of services. The performance of the consultants will be reviewed after every year and their contract shall be extended or discontinued (as the case may be) depending on their performance. The decision of National Anti-profiteering Authority shall be final in this regard.
7.	Age Limit	Maximum age limit for applying for the post is 70 years (as on the last date of receipt of application). Engagement beyond 65 years and up to 70 years would be with the approval of the Authority keeping in view the good health of consultant for the work, essentiality of the services offered and high level of expertise.
8.	Remuneration (per month)	Remuneration would be the 125000 (fixed). The

		total monthly remuneration and the pension drawn by the consultant shall not be more than the Last Pay Drawn by him calculated at the current rate of Dearness Allowance. Rate of Dearness Allowance shall be fixed at rate of dearness allowance on the date of issue of this circular.
9.	Other terms of engagement	<p>(1) The Consultant will not be entitled to any separate monthly allowance including conveyance allowance, HRA etc. However, in case, the consultant is required to travel outside Delhi in connection with the work/assignment, the NAA shall reimburse the actual cost of travel and daily allowance as per the Rules/regulation of the Central Government applicable to Group A Gazetted Officer.</p> <p>(2) The Consultant will not be eligible for any other facilities such as residential telephone, residential accommodation, CGHS and medical reimbursement, personal support staff, Transport facilities etc.</p> <p>(3) The consultant shall be eligible for 08 days leave in a calendar year (on Pro-rata basis). Therefore the consultant shall not draw any remuneration for the absence in case of absence beyond 08 days in a year. Also, Un-availed leave in a year can't be carry forward to next calendar year.</p> <p>(4) The consultant will be required to discharge the duties as assigned to him/her by the NAA.</p> <p>(5) The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which NAA will issue TDS Certificate.</p> <p>(6) The consultant shall, in no case, work or represent in court or before any other authority, tribunal etc. or give opinion, advice to any person other than NAA in any matter during the period of his/her engagement with NAA. Further, in no case, the consultant shall act, or conduct anything regard to any person or render any advice to NAA which is adverse to the interest of NAA.</p> <p>(7) The contract of consultant may be terminated, after giving one month notice,</p>



		<p>in following situations:</p> <ul style="list-style-type: none"> ➤ If the consultant is unable to do the assigned work. ➤ Quality of assigned work is not to the satisfaction of the NAA. ➤ If the consultant is absent from duty without due authorization. ➤ If the NAA elects not to renew the contract of the consultant at the end of period. ➤ If the tenure of the Authority expires any time before the expiry of the term of engagement of the consultant. <p>(8) NAA reserves the right to terminate the contract without giving any explanation or whatsoever with immediate effect without any remuneration or notice period on the ground of proven misconducts.</p> <p>(9) Termination shall be effected by written notice of 30 days served to the consultant. The termination will be without prejudice to either party's rights accrued before termination.</p> <p>(10) The consultant is required to give 30 days' notice to the NAA in case he/she opts to quit the assignment.</p> <p>(11) Jurisdiction for legal disputes, if any arising during the period of the contract, will be in Delhi Courts only.</p> <p>(12) The person who has worked as consultant shall not disclose any information by him/her during the period of such engagement to any person other than NAA at any time whether during continuance of such engagement or after its severance. Further the consultant shall not represent, advise or work for any person against the interest of NAA/ Central Govt. for 2 years from the date of termination in the matter related to NAA.</p>
10.	Selection process	<p>Selection of consultant will be done on the basis of performance in personal interview by the Authority. Only the shortlisted candidates will be called for the interview. No TA or DA will be paid for attending the interview. At the time of interview, shortlisted candidates shall produce their bio-data and certificates, in originals, for</p>

		verification.
11.	Attendance and working days	The working hours of the consultant will be same as for regular Govt. employee working in the NAA. No Extra remuneration shall be paid for working beyond office hours or on Saturdays/Sundays/Gazetted holidays. Compulsory leave in such cases shall be at the discretion of the competent authority.
12.	Confidentiality and Secrecy	During the period of engagement with NAA, the consultant would be subject to the provisions of India Official Secret Act, 193 and will not divulge any information gathered during the period of his/her assignment to anyone who is not authorized to know the same.



A. K. GOEL
SECRETARY, NAA

Paste your recent passport size photograph

Application Form for engagement of Consultants (Retd. Govt. Servants) in National Anti-profiteering Authority:-

- 1. Name: _____
- 2. Father's Name: _____
- 3. Date of Birth: _____
- 4. Domicile: _____
- 5. Nationality: _____
- 6. Postal Address for correspondences: _____

- 7. E-mail: _____
- 8. Mobile: _____
- 9. Educational Qualifications: _____
- 10. Positions held during last ten years of service:

Sl. No.	Designation & Place of posting including the name of the Ministry/Department	Scale of Pay	From	To	Nature of work performed

- 11. Skill/ Trainings.
- 12. Any other specific information, if any in support of your suitability for the said engagement (Use separate sheets, if necessary).
- 13. Please attach a copy of Pension Payment Order (PPO) (in case of retired personnel).

Place:
Date:

Name and Signature of the Applicant